



CMR COLLEGE OF ENGINEERING & TECHNOLOGY

An Autonomous Institution with NAAC Accreditation (A Grade)
***Approved by AICTE *Permanently affiliated to JNTUH *NBA Accreditation**
Kandlakoya (V), Medchal Road, Hyderabad -501401.

CMRCET/PRIN/ LWH/AY2017-18/CIR-03

Date: 12/03/2018


CIRCULAR

This is to inform Ladies Waiting Hall Committee members that, annual review meeting is scheduled on 19-03-2018 at 3:00 P.M at Civil CADD Lab-Block-II. All the members of the Committee are requested to be present on time.

Agenda of the Meeting:

1. Composition of the committee has been changed
2. To Review the committee works of A.Y. 2017-18.
3. To discuss about the replacement of lockers in the waiting hall.
4. Any other matter with the permission of the chair.


Convener


Principal

Copy Submitted to: (1) The Secretary Garu – For your kind information Pl.

Copy to:

1. IQAC Coordinator
2. Controller of Examinations
3. All HODS
4. Administrative Officer
5. Accounts Officer
6. Students Notice Board



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MINUTES OF THE MEETING OF LADIES WAITING HALL COMMITTEE

Ladies Waiting Hall Committee Meeting was held on 19/03/2018 at 3 p.m. at Civil CADD Lab-Block-II and the following points were discussed.

1. All the committee members welcomed the new chairman Major Dr V A Narayana
2. Members reviewed the proceedings of the previous meeting.
3. Members discussed about the complaints received from students regarding theft of their belongings.
4. Members discussed how to maintain the hygiene of waiting hall to control the contamination of affecting other areas.

The Committee made the following Resolutions:

- i. The New Chairman and all the committee members agreed to the suggestions and accepted for the meetings to be conducted and took the decision to conduct all the above meetings in the Academic Year 2017-2018.
 - ii. The Meeting was concluded with Thanks to Chair.
5. The meeting was adjourned at 4:00 p.m.

The undersigned were present for the meeting

S.No	Name of the member	Designation	Position	Signature
1.	Major Dr. V.A.Narayana	Principal	Chairman	
2.	K.S.V.Praveena	Assistant Professor	Convener(Civil Dept)	
3	Ms.Sahana Edwin Thatipudi	Assistant Professor	Member (CSE Dept)	
4	N.Prameela	Assistant Professor	Member (ECE Dept)	
5	Mrs.R.Shiresha	Assistant Professor	Member (EEE Dept)	
6	Ms.M.Sri Devi	Assistant Professor	Member (H&S Dept)	
7	Mrs.Lavanya	Assistant Professor	Member (MECH Dept)	
8	Ms.A.Ambika	Assistant Professor	Member (MBA Dept)	
9	R Samaikya	Student	Member (Civil Dept, 14H51A01A1)	
10	Sudarsi Anjali	Student	Member (ECE Dept, 14H51A0455)	
11	Bokkili Vijayalaxmi	Student	Member (EEE Dept, 14H51A0268)	
12	Bitla Soumya	Student	Member (CSE Dept, 14H51A0568)	
13	Anvitha Chen	Student	Member (Mech Dept, 14H51A0303)	
14	M Revathi	Student	Member (MBA Dept, 16H51E0066)	

Convener

Principal
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